

DRAFT
MIDDLE PENINSULA-NORTHERN NECK
LOCAL HUMAN RIGHTS COMMITTEE
MINUTES OF OCTOBER 24, 2011

Chairman Carl Gerster called the regular meeting of the Middle Peninsula-Northern Neck Local Human Rights Committee to order at 1:00 p.m. on October 24, 2011 at the Empowering Youth for Positive Change office, located in Tappahannock, Virginia. Committee members in attendance were: Carl Gerster, Judith Link, Alice Coates, and Bill McConahey. Agency representatives included: Athena Neblitt – Bridges Outpatient, Brian Clemmons - Bridges Inpatient, Lanette Wood – Heart Havens, Chuck Walsh and Joanne Brown – Middle Peninsula Northern Neck Community Services Board, Stephanie Nesbitt and Kimberly Turner - SOLA, Richard Briggs and Stacy Hardcastle – The Brambles, Rebecca Shifflett - Wall Residences, Anne Allen – New Day Counseling, Towanda Hickman and Michael Simon - Empowering Youth for Positive Change. Gail Slaughter, LHRC Administrative Support and Hillary Zaneveld, Human Rights Advocate, were also in attendance.

Introduction of New Committee Member

Mr. Gerster introduced Dr. William (Bill) McConahey, the newest member of the MP-NN LHRC. Dr. McConahey said that he had retired from Rappahannock General Hospital. He is currently involved with the Northern Neck Free Health Clinic.

Ms. Zaneveld said that she was the new advocate for this LHRC. Mr. Daye had hoped to attend the meeting today to make this announcement, but he had a scheduling conflict.

Open Forum

There were no items discussed in the Open Forum.

Approval of Minutes

Ms. Link moved that the minutes from the July 25, 2011 meeting be approved. Ms. Coates seconded the motion which passed unanimously.

Program Presentation

Ms. Hickman explained that Empowering Youth for Positive Change is currently not licensed. Ms. Trestrail will be conducting a site visit on November 3rd. Empowering Youth works with children that are at risk for out of home placement. Mr. Simon, Program Director, explained that Empowering Youth goes into the home to work with the family and child.

Mr. Gerster reminded everyone that the January 23, 2012 meeting of the LHRC would be held at Heart Havens in Kilmarnock.

New Business

There was no new business.

Event Report Statistics

Bridges of RGH – Structured Outpatient – Ms. Neblitt presented the Quarterly Report data for Bridges of RGH. She reported that 40 individuals were served this quarter. Ms. Neblitt reported that there was a new Medical Director. Dr. Chaudhary and Dr. Fox transitioned care during the month of August.

Bridges Inpatient – Mr. Clemmons presented the Quarterly Report data for Bridges Inpatient. There were 94 admissions this quarter. He reported that there had been one seclusion and one restraint.

Ms. Zaneveld explained that the reporting form should be filled in completely. Providers should not use “not applicable” as a response for any of the areas to be completed. If an area on the form asks for a number and the answer is none, then the number “0” should be filled in. She also explained that any statement of details about an allegation or complaint must not be included on or attached to the reporting form. The reporting form is a document of public record, and any confidential or identifying information must not be included on it or attached to it.

Mr. Gerster requested that a different font be used when completing the “Additional reporting and review requirements as applicable” portion of the reporting form, to make it easier to read.

Heart Havens – Ms. Wood presented the Quarterly Report data for Heart Havens. She reported that there were seven individuals served this quarter.

Middle Peninsula Northern Neck Community Services Board - Mr. Walsh presented the Quarterly Report data for Middle Peninsula Northern Neck Community Services Board. He reported that there were 2,655 individuals served this quarter.

SOLA, Inc. – Ms. Turner presented the Quarterly Report data for SOLA, Inc. She reported that eight individuals were served this quarter. Ms. Turner reported that Ms. Trestrail visited the day support program on August 23rd. There were no citations. The Medical Protective Devices Policy was approved by the LHRC.

The Brambles - Ms. Hardcastle presented the Quarterly Report data for The Brambles. They served 20 residents and 22 individuals in the Day Support program. The Brambles had one licensing review at their Day Support program, with no citations.

Wall Residences – Ms. Shifflett presented the Quarterly Report data for Wall Residences. She reported that three individuals were served this quarter.

Brothers’ Keeper – Brothers’ Keeper staff was not in attendance.

Ms. Zaneveld said that if a provider was not in attendance at a meeting, the Office of Human Rights could recommend that a citation be issued to the provider.

New Day Counseling – Ms. Allen presented the Quarterly Report data for New Day Counseling. Two individuals were served this quarter.

Empowering Youth for Positive Change – Mr. Simon stated that their Licensing Specialist is Tammy Trestrail. He reported that their program had not yet been licensed, therefore, there were no allegations of abuse or neglect and no complaints. Ms. Trestrail is scheduled to do a walk through of their site on November 3rd.

Please see attached Quarterly Reports from each provider for further details.

Ms. Zaneveld stated that Mr. Les Saltzberg, Director of the Office of Licensing and Ms. Margaret Walsh, Director of the Office of Human Rights, had issued a memo regarding the process for providers who are seeking approval for the addition of a new location of a licensed service in the same region. The process is: the provider submits a service modification to the assigned Licensing Specialist; the provider submits notification of the new location to the assigned Human Rights Advocate and the Local Human Rights Committee, with a copy to the Licensing Specialist; the Licensing Specialist approves the new location and the provider can then begin the service; the provider attends the LHRC meeting if requested to discuss the new location; the LHRC minutes reflect the addition of the new location to the existing affiliation for service. The memo from Mr. Saltzberg and Ms. Walsh will be made a part of these minutes.

Old Business

There was no old business.

Executive Session

On the motion of Ms. Coates, seconded by Ms. Link, the LHRC voted to go into executive session per VA Code Section 2.2-371 (A) for the protection of the privacy of individuals in personal matters not related to public business, namely for the purpose of hearing about seven allegations of abuse from Bridges Inpatient, one allegation of neglect from The Brambles, two allegations of abuse/neglect categorized as “other” and one allegation of neglect from SOLA, and nine allegations of neglect from the Middle Peninsula Northern Neck Community Services Board.

Ms. Coates moved the Committee return to public session. Ms. Link seconded the motion which passed unanimously. Each member of the Committee certified that to the best of each member’s knowledge, only private business matters identified in the motion to convene the executive session were discussed in executive session.

Mr. Gerster said that the Committee would like to get written summaries of allegations like those provided by the CSB.

Freedom of Information Act Training

Ms. Zaneveld provided training on the Freedom of Information Act for Committee members.

Adjourn – There being no further business, the meeting adjourned.

Respectfully Submitted,
Gail Slaughter
LHRC Administrative Support Liaison